

Ordinance Requirements for Temporary Signs

Sign Area:

Maximum Area Allowed:

Within 350' of I-35: 96 square feet

Single or Two Family Residential Uses: 12 square feet

All Other Uses: 32 square feet

Area is defined as the largest area of a sign visible at any one time from one point and enclosed by a single rectangle, including any framing or trim, but not including any structural parts lying outside the limits of the sign and which do not form an integral part of the display.

The area is measured on only one side of double faced signs

The area of cylindrical or spherical shaped signs shall be the maximum area visible from any one point as measured across the diameter.

Number of Signs:

Maximum Number Allowed:

Single- Family, Two Family and Mobile Home Residential Uses: 1 sign per street frontage

All other Uses: 1 sign per street frontage max of 2 signs per lot

Maximum Duration:

Construction Signs: During the period of construction

Real Estate Signs: During the period in which the subject property is for sale or lease

All Other Signs: 90 days per calendar year

Location Standards:

- Signs on premises within a historic district must obtain a certificate of appropriateness issued by the Historic Preservation Commission
- No sign can be located on or project over public property or street right of way or a public utility easement, (*except governmental signs, subdivision identification signs, temporary banner signs in the Central Business Area zoning district*)
- Signs must maintain a clearance of at least 8 feet when located over a public sidewalk and at least 12 feet when located over a driveway and shall extend no closer than 18 inches from the curb line of a public street (*unless painted or mounted flat on the surface of an existing awning or canopy or marquee*)
- Sight Triangle: *is* defined as a triangle- shaped area adjacent to the intersection of two streets, formed by two lines measured a distance from 25 feet along both property lines of the street right of way from their intersection and a third line connecting the ends of two lines; or a triangle shaped area adjacent to the intersection of a driveway and a street, formed by two lines measured a distance of 15 feet along the right-of-way line and edge of the driveway from their point of intersection and a third line connecting the ends of two lines.
- Clearance from electrical lines: Service Lines- 5 ½' Horizontal and 6' Vertical
Distribution Lines- 7 ½ 'Horizontal and 8' Vertical

Temporary Sign Information Form

Name of Organization/Business: _____ Representative: _____

Address: _____ Phone: _____

Sign Location: _____ Use of Sign: _____

Sign Face Dimensions: _____ Sign Face Area (one side only): _____

Height: _____ Date Installed: _____ Date to be Removed: _____

of Signs: _____ # of Driveways: _____ # of Street Frontages: _____

Property Within 350 feet of I-35: Yes _____ No _____

Within the Sight Triangle (if posted in ground): Yes _____ No _____

Sign material description:

Submittal Requirements:

** Completed Information Form*

Additional Comments:

TO BE COMPLETED BY STAFF:

Max. Sign Area _____ Location _____ Max. # Signs on Premise _____

Located within Highway Corridor: Yes / No Within Site Triangle: Yes / No

All required submittals included: Yes / No Approved: Yes / No

Date: _____ Reviewed by: _____